

BEHAVIOUR POLICY

Last Reviewed/Updated: 29.06.2017

Next Review/Update: 29.06.2018

1. Introduction

Regent College considers it is vitally important to promote a nurturing, caring and supportive environment to enable all members of the school community to feel secure and respected, and therefore we promote good behaviour in others.

The development of personal qualities and social skills and the fostering of socially acceptable behaviour are integral aspects of the school curriculum and therefore demand planning, tracking, recording and evaluating as part of the goal we have for high standards of conduct by means of encouraging personal development in students.

2. Aims

- All students are expected to follow and observe the school's expectations as well as the rules both in and out of the classroom.
- The college offers a secure framework of accepted standards of conduct within which schoolwork can be completed successfully.
- To be fair and be seen to be fair
- To treat all with respect
- Good behaviour and work will be rewarded.
- To build and rebuild self-confidence, self-esteem and self-respect in pupils
- To ensure pupils are able to reflect and learn from their behaviour towards others and themselves
- Pupils will be rewarded who show good work, care and respect and act as responsible global citizens

3. Rewards - A range of positive rewards will be applied at Regents College. These include:

3.1 Non-Verbal Praise - Smiles, thumbs up and nods of approval.

3.2 Verbal Praise - Verbal praise can range from a word in the ear to a 'public' recognition in class, tutor time or assemblies.

3.3 Celebration of achievement at assemblies - Each week teachers are asked to nominate students who they wish to be recognised for achievement in the previous week. Academic Commendation certificates are presented to students at the weekly assembly. The notion of commendation is not just for high achievers but for all students who have put in effort or shown attitude that needs to be recognised.

4. Sanctions - Students who fail to meet the college's high expectation of behaviour will face a tariff of sanctions. Sanctions need to be applied consistently and firmly applied which will result in boundaries being clearly drawn and therefore good behaviour promoted. A range of sanctions can be applied to a situation depending on the context and the circumstances with which it will happen. These can take the form of the following:

4.1 Non-Verbal/Verbal Teacher contact - Holding eye contact, a shake of head, A clear message. "X, if you carry on with Y behaviour then Z will happen to you." The classroom teacher reinstates their/College expectations to the student in the classroom. An email to tutor can accompany any of these behaviours. Time Out within the classroom (being asked to move) can also occur here.

4.2 Tutor involvement - A student fails to understand or adapt to any of 4.1. The Same processes as 4.1 are followed. However, this time the tutor discusses with the student in tutorial and a 'heads up' email/phone call is undertaken to parents/guardians. A discussion between teacher and tutor must take place at this stage.

4.3 De Facto Head of Department/ Vice Principal - If a student still fails to adhere to the College behaviour policy then the 'de facto' Head of Department/Faculty discusses the 'academic' consequences of these behaviours. A phone call, with a follow up email to parents/guardians occurs at this stage. Where there is no HoD/HoF, the Vice Principal assumes the role. Contact is made with parents/guardians where reference is made to points 4.2 and 4.1 and previous email documentation (4.1 and 4.2) is to hand, where available.

4.4 Vice Principal - For more serious or repeated misbehaviour, the student may be withdrawn from the classroom and sit with another teacher or Vice Principal. Appropriate follow up and restorative justice will take place as soon as possible after the misbehaviour has occurred (see 4.6). The Vice Principal will email/call parents and invite them in to the College. Any formal correspondence will be uploaded to SIMS.

4.5 Co-Principals - For serious and/or repeated misbehaviour, the student will be withdrawn from the classroom for an indefinite period of time and asked to sit with the Principal. Parents will be called and asked to collect the student.

4.6 Break time or lunchtime detention/grounding - A student may be asked to attend a detention at lunchtime to reflect on their behaviour and/or to catch up on any academic work missed.

Lunch time detention will take place **every Tuesday and Friday between 12.30 and 1PM in room 2.3**. These detentions can be for both 'academic' and 'behavioural reasons'. Students receiving 3 such detentions within any half of term, will serve a more formal, after-College detention between **4.30 and 5.30PM on a Wednesday evening**. This will be in consultation with parents and supervised by a member of the SLT. Any student receiving 3 after-College detentions in any half of term will go straight to see the Co-Principals (Point 4.5)

Students may also be 'grounded' by being banned from leaving the college premises at break or lunchtime, or in some cases Parents will be contacted and asked to collect their child. This will be supervised by the Vice Principal.

4.7 Fixed Term Exclusion - Fixed term exclusion may be applied at the discretion of the Principal (or, in his/her absence, the Vice Principal).

4.7 Permanent Exclusion - Should the behavioural issue be of a serious nature, the college will impose the ultimate sanction of permanent exclusion without right of appeal. This include incidents including alcohol, drugs, weapons and violence against staff or students. This may also include persistent infringement of this policy.

5 Reporting - We will report to parents, guardians and carers in accordance to the assessment and reporting cycle published at the beginning of the academic year. Reports will be sent electronically and on paper regarding issues relating to their child(ren)'s conduct. This will include both positive and negative behaviour. Formal correspondence relating to behaviour will be uploaded to a student's profile on SIMS.

6. Application - This Behaviour Policy is for the benefit of all in our school learning community. If it is to be effective everyone must use it with confidence and consistency, and will be required to do so. However we recognise that there may be occasions when special considerations need to be applied, and we expect teachers and support staff to use common sense and professional judgement. If in doubt on any part of the policy then please contact the Vice Principal.

7. Offsite Behaviour - Regent College recognises that all pupils are under our care and guidance and they also reflect the college values and its reputation amongst the community.

Any indiscretion by students brought to our attention that may have happened outside college grounds will be treated seriously and investigated accordingly.

What will matter is the nature of the incident and the appropriate sanction the college feels is necessary. A judgement will be made as to whether the sanction requires anything from a detention up to the more serious sanction of exclusion, or whether it is in fact more appropriate for the matter to be dealt with externally by the police for example. In very rare cases it may be that both external sanction and internal sanction is appropriate. This may occur after discussion with the Principal.

Staff will record all behavioural incidents. SLT will monitor logs to identify any potential trends and/or patterns.